

Employment Application

Twin Oaks Custom Cabinets Inc is an equal opportunity employer which does not discriminate on the basis of age, race, marital status, national origin, religion, sexual orientation, or any other characteristic protected by federal, state, or local laws.

****Please fill out all information and print clearly for your application to be considered. Date: _____**

Name and Address			
First	Middle	Last	Social Security Number
Street Address		City, State, Zip Code	
Home Phone	Cell Phone	Referred for Employment By	
Email Address			

Employment Status	
Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, may we contact your current employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Why are you leaving your current job?	
What will your previous supervisor tell me when I ask about you?	
What is something valuable you have learned from your previous job(s)?	

Work History						
(List most recent employment, including military service, and self employment, even if listed on resume)						
Business Name	Supervisor Name	Job Title	Reason for Separation	Employed From Month/Year	Employed To Month/Year	Ending Salary

Other Information	
Are you legally eligible to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No	If applicable, Document Number / Expiration Date:
Have you ever been convicted of a crime or violation other than a minor traffic violation? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If "Yes", list all convictions, including date, nature of offense(s), and where they occurred: (Convictions do not automatically disqualify employment)	

See other side

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Employment Questionnaire

For which position are you applying?

Cabinet Production Cabinet Finish Cabinet Install Cabinet Design/Drafting Cabinet Sales _____

Why do you want to work at Twin Oaks Custom Cabinets?

Do you expect to work here at least one year? Yes No

How well do you understand this industry/job?

What are your strengths, achievements, additional qualifications?

How would you describe your work style?

The starting pay at Twin Oaks is typically \$10 per hour. What is your expectation for pay based on your skills/experience?

Would you be able to perform the following?

Standing for long hours Yes No

Working in hot & cold conditions Yes No

Bending frequently Yes No

Frequently lifting over 50 pounds Yes No

Attendance is extremely important to us. Do you have any life circumstances which would cause you to miss work?

Do you have a valid driver's license? Yes No State: _____ License Number: _____

List any other items you would like for us to consider as we are deciding between applications.

I certify, on penalty of dismissal, that all answers and statements made by me herein, and other information given by me pursuant to becoming employed by this company are true, correct, and made in good faith. Falsification of any information will result in immediate discharge. I further certify that I understand as part of the procedure in processing this application there may include an investigative report whereby information may be obtained through a criminal history and credit check, as well as a personal interview with me and or third parties, such as family members, business associates, former employers, financial sources, friends, neighbors, or others with whom I am acquainted. This inquiry may include information as to my character, general reputation, and personal characteristics, whichever may be applicable.

I understand and agree that if hired, I will be an "at will" employee. That is, either I or Twin Oaks Custom Cabinets, Inc. may end my employment at anytime, with or without reason. I understand that completing this document or any other document, does not imply an employment contract with Twin Oaks Custom Cabinets, Inc.

Signature

Date